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Tender Inviting	<u>Authority</u>
Name	Director
Address	ICMR National Institute of Traditional Medicine Nehru Nagar Belagavi Karnataka
Tender Creator	Details
Created By	Harsha Hegde
Designation	Scientist E



# **ICMR-National Institute of Traditional Medicine**

National Highway No. 4, Nehru Nagar, Belagavi- 590010 Telephone : 0831-2475474, 2475477

# **BID DOCUMENT**

Tender Notification No. ICMR-NITM/BGV/BMW/2022-23/02 Dated: 06/07/2022

# TENDER FOR MANAGEMENT & DISPOSAL OF BIO-MEDICAL WASTE GENERATED AT ICMR-NITM

# **CHECK LIST**

## **DOCUMENTS TO BE ENCLOSED ALONG WITH TENDER**

(Enclose papers in the following order.)

Techno commercial bid

1.	Name of tenderer		
2.	PAN No		
3.	GST. No		
4.	Annual Turnover for last 3 years Certified by Chartered Accountant.	PAGE YES NO	
5.	List of Institutes where similar services are undertaken.	PAGE YES NO	
6.	Users Certificate from Institutes /Hospitals for satisfactory Services in the last 3 years.	PAGE YES NO	
7.	Self declaration stating the firmis not black listed with any Government / Quasi Government Organizations as per format.	PAGE YES NO	
8.	The authorization or its renewal (as date) by Pollution Control Board of Karnataka	on PAGE YES NO	
9.	Solvency Certificate equivalent to Rs 5 lakh	PAGE NOYESNO	
10.	The Tenderer should have the Regis Branch Office in Karnataka,proof of same to be attached.		
	Signature of the Tenderer.	Authorized Signatory,	

Name..... Designation..... Seal.....

## **ICMR-National Institute of Traditional Medicine**

National Highway No. 4, Nehru Nagar, Belagavi – 590 010 Telephone : 0831-2475474, 2475477

## Tender for Management & Disposal of Bio-Medical wastegenerated in ICMR-NITM Labs, Belagavi.

TENDER REFERENCE: ICMR-NITM/BGV/BMW/2022-23/02; Dated: 06/07/2022

Tender start date : 07/07/2022 Last date for submission :21/07/2022 before 5-00 PM Date of opening of tenders: Will be intimated later

## PLACE OF OPENING OF TENDERS / ADDRESS FOR COMMUNICATION :

<u>THE DIRECTOR</u>, ICMR-National Institute of Traditional Medicine National Highway No. 4, Nehru Nagar, Belagavi - 590010. Ph. 0831-2475474, 2475477

# Tender for Management & Disposal of Bio-Medical waste generated in ICMR-NITM, Belagavi

<u>SECTION – 1. INVITATION FOR TENDERS (IFT)</u>

### IFT No. : ICMR-NITM/BGV/BMW/2022-23/02 ; Dated 06/07/2022

THE Director, ICMR-National Institute of Traditional Medicine, Belagavi invites tenders from eligible tenderers for Management and Disposal of Bio Medical Waste in single bid system.

> *Sd/-*Director ICMR-NITM, Belagavi

## **ICMR-National Institute of Traditional Medicine**

National Highway No. 4, Nehru Nagar, Belagavi-590010

#### NO. ICMR-NITM/BGV/BMW/2022-23/02 Dated 06/07/2020

Terms and conditions for Collection, Transportation, Treatment, Disposal and Handling all the Bio-Medical Waste. Hence forth called as **BMW** from ICMR-NITM, Belagavi.

#### **1.** <u>PRICES:</u>

- **1.1** Tenders should be made in the prescribed TENDER FORM. No tender will be considered which is not in the prescribed form.
- **1.2** The prices shall be quoted for collection, reception, storing, transportation, treatment, disposal and handling all the Bio-Medical Waste as mentioned in the schedule.
  - a) COLLECTION OF BIOMEDICAL WASTE PER : To quote per Kg/lump sum per month.
- **1.3** The tenderer will be responsible for all incidental and accidental cost incurred for collection, transportation and disposal.
- **1.4** The rates should be both in figures and words. Overwriting and correction arenot allowed, unless countersigned.
- **1.5** Each page of the tender form and the concerned documents has to be serially numbered.
- **1.6** No representation for enhancement of rates once accepted will be considered during the currency of the contract.
- **1.7** Price quoted should be valid for 6 months from the date of opening of the tender.
- **1.8** For finalization of contract, the Tenderer whose rates as given in the Financial Bid, are the lowest in comparison to other tenderers will be considered as the Lowest Tenderer. If 2 bidders are found to be the lowest then, the preceding year's annual financial turnover will be considered. Thebidder with higher annual financial turnover will be chosen.

# **1.9** The contract will be awarded initially for a period of one year. However it can be extended for another one year on satisfactory performance by the agency.

#### 2. <u>INSURANCE:</u>

No Insurance charges are payable.

#### **3.** <u>SECURITY DEPOSIT(S D):</u>

**3.1** For the due fulfillment of the contract the successful tenderer will be required to furnish **Security Deposit** in the form of DD/Bank guarantee in favor of The Director, ICMR-NITM, Belagavi for **Rs 9,000** (Nine Thousand only), from any nationalized banks payable at

Belagavi within 21days from the date of intimation of acceptance of the tender.

- **3.2** The Director, ICMR-NITM, Belagavi is empowered to ask for further guarantee from the contractor to the extent considered necessary in case the value of the orders placed in individual case is very heavy.
- **3.3** The Security Deposit of the successful tenderer will be refunded after satisfactory completion of the contract.

#### 4. <u>ELIGIBILITY TO QUOTE:</u>

- **4.1** The tenderer of the facility shall be authorized by the Pollution Control Board of Karnataka and shall comply with the provisions of environment protection and rules there under any other conditions which come into force from timeto time. (Scanned copy to be uploaded )
- **4.2** The valid authorization or its renewal by the Pollution Control Board shall be produced for inspection at the request of officer authorized by the Director, ICMR-NITM, Belagavi
- **4.3** Performance Satisfactory certificate for the last three years wherever service of similar nature has been provided, work order also to be enclosed. It is mandatory to enclose service satisfactory certificate if the bidder has served/serving this Institute in the last three years. Failure to submit such documents will lead to bid rejection.

#### 5. <u>CAPABILITY:</u>

- 5.1 The tenderer shall possess the capability to collect, transport, treat and dispose etc., of waste in accordance with rules 1998 of Ministry of Environment and Forest, Government of India, Notification dated 20/07/1998 (Bio-Medical Waste) and the Bio-Medical Waste Management (Amendment) Rules, 2019, shall upgrade the facility as per legal/statutory requirement prescribed by the Pollution Control Board and other statutory bodies from time to time.
- **5.2** The tenderer shall demonstrate the capability to handle BMW collected subject to periodic review by the representatives of the Director, ICMR-NITM, Belagavi.
- **5.3** It is the duty of the authorized person to take six months prior permission of the Director, ICMR-NITM, Belagavi to close down the facility.
- 5.4 The tenderers should train the Institute staff about the maintenance of BMW Management.

#### 6. MONTHLY STATEMENTS OF COLLECTION:

**6.1** The tenderer of the facility shall maintain records of handling B M W, waiving register with signature of Institute staff while collecting and shall make monthly statement for periodic review.

#### 7. INFRASTRUCTURE, COLLECTION AND DISPOSAL OF B M W:

7.1 The tenderer shall ensure that B M W shall not be mixed with other waste.

#### **7.2** Scheduling of Biomedical waste collection is twice in a week

**7.3** The tenderer shall ensure daily removal of all B M W generated in the Institute/laboratory; failing which the onus of violation will be solely on the contractor.

- A. The same will be informed to the Karnataka State Pollution Control Board.
- **B.** One day for non-compliance will attract legal/financial action and no payment shall be made for the day of non-collection and penalty of Rs 500 will be charged for each day. If the service provider continues to be at fault even after a warning, then the penalty shall double on each notice that has been issued.
- **C.** The B M W accumulated due to non-lifting shall be collected and disposed by the contractor at free of cost on the succeeding day.
- **D.** It is the duty of the contractor to ensure to keep the premises clean and hygiene by spraying chemicals and disinfectants on the B M W collected and deposited due to non-lifting so as to avoid any unhygienic atmosphere in the area.
- E. No payment will be made to the contractor for the day of default.
- **F.** A log book shall be maintained for collection of BMW and shall be signed by the Institute Staff/In-charge.
- **G.** On non satisfactory service, the contract shall be terminated with a noticeof a month and the pending bills, security deposits shall be forfeited.
- **7.4** The tenderer shall ensure transport of B M W in a vehicle as specified by the Pollution Control Board and other competent authority from time to time
- **7.5** The tenderer of the facility shall ensure to take all precautionary steps to avoid leakage/spillage of B M W from the site of collection, during transportation to storage area.

### 8. <u>SUBLETTING OF CONTRACT:</u>

8.1 The tenderer shall not sublet the contract.

#### 9. DAMAGES TO EQUIPMENTS:

**9.1** The department will not be held responsible for the damage, which can occur from time to time to the equipment or personnel during the entire process of collection, transportation and disposal.

#### **10.** RESPONSIBILITY FOR VIOLATION OF RULES:

**10.1** The department will not be responsible for any violation of rules and regulations committed by the contractor.

#### **11.** <u>SELECTION OF TENDERS:</u>

**11.1** The selection of tenders is subject to review by the Technical Committee of ICMR-NITM.

#### **12.** <u>RIGHT OF ICMR-NITM:</u>

- **12.1** The Director, ICMR-NITM, Belagavi reserves the right to approve/accept or reject any tender without assigning any reasons what soever and the decision of the Director, ICMR-NITM, Belagavi is final and binding and no correspondence will be entertained thereof.
- 12.2 The Director, ICMR-NITM, Belagavi shall be at liberty to cancel without assigning any

reasons thereof, the contract either wholly or in part. The contractor will not be entitled for any compensation whatsoever in respect of such cancellation.

- 12.3 In matters of dispute regarding the work in conformity with the approved quality or the performance of the terms and conditions of the contract the decision of the Director, ICMR-NITM, Belagavi shall be final and binding.
- **12.4** Director, ICMR-NITM, Belagavi will have the right to extend the period of this contract for another 6 months beyond the stipulated period, if necessary and it will be binding on the TENDERER to carry on the work with the same terms and conditions as mentioned there in during the extended period also.
- **12.5** Director, ICMR-NITM, Belagavi reserves the right to reject such tenders which are not submitted in the prescribed form supplied by The Director, ICMR-NITM, Belagavi-10.

#### PAYMENT:

- **12.6** Payment will be made once in a month after the receipt of the Bill/Invoice with due certificates, waving list duly signed designated staff/in-charge.
- **12.7** The Bills/Invoices shall be raised in favour of Director, ICMR-NITM, Belagavi and shall be produced in duplicate.

#### **13.** <u>LEGAL JURISDICTION:</u>

**13.1** All disputes are subject to Belagavi Jurisdiction only.

#### **14.** <u>CERTIFICATES TO BE FURNISHED:</u>

- 14.1 The tenderer shall submit the following documents along with the tender i.e.in the cover of **"TECHNICAL BID**".
  - ✤ GST registration certificate
  - Self Declaration
  - List of other institutions handled with regard to Bio-Medical Waste
  - Performance certificate from institution
  - Authorization letter from the Karnataka State Pollution Control Board orthe competent authority as prescribed by the Government of India.
  - Copy of the constitution of the firm.
    - State Registration Certificate in respect of Small/Medium/Large ScaleIndustries.
    - Partnership/Joint Stock Company etc.
  - ✤ Annual turnover certificate for last three financial years certified byChartered Accountant

## **TENDER FORM**

Date:....

IFT No.....

TO: (Name and address of purchaser)

Sir/Madam :

Having examined the Tender Documents including Addenda Nos.....

*of Services)* in conformity with the said tender documents or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our tender is accepted, we will obtain the Demand draft/bank guarantee in a sum of Rs 9,000 for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this tender for the Tender validity period specified in the Terms and Conditions it shall remain binding upon us and may be accepted at anytime before the expiration of that period.

Until a formal contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute abinding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the lowest or any tender you may receive.

We clarify/confirm that we comply with the eligibility requirements as per the Karnataka Pollution Control Board Act.

(Signature) (in the capacity of ) \_\_\_\_\_ Duly authorized to sign Tender for and on behalf of \_\_\_\_\_

Date : \_\_\_\_\_

## **SELF DECLARATION**

I, -----Son/Daughter of Shri ------Proprietor/Partner/Director/Authorized Signatory of -----am competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/documents furnished along with the above application aretrue and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:

Full Name:

Place:

Company's Seal:

N.B.: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical tender.

## **PROFORMA OF FINANCIAL BID**

Sl.	Scope of work	Amount Including GST	Amount Including GST
No.		Per Month *	Per KG *
	Management and disposal of Biomedical Waste Scope of Work: Collection of all bio-medical waste from ICMR- NITM Labs & campus etc. Transportation and Treatment by own equipment for all BMWs and its Disposal with all consumables twice in a week including manpower.		

(\* Mandatory to fill this columns)

Signature of the Tenderer.

Authorized Signatory,

Name
Designation
Seal