



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. NITM/Adm/01/2025/

27-05-2025

ADDENDUM TO THE ADVERTISEMENT NOTIFICATION OF UDC POST AT ICMR - NITM

Reference: Vacancy notification no. NITM/Admn./01/2023 dated 4-10-2023.

This addendum serves to provide further clarification and additional details regarding the recruitment process for the post of Upper Division Clerk (UDC) (1-OBC) at ICMR-NITM, Belagavi. The following points outline the key aspects of the updated process:

- I) **Screening Criteria:** Applications are screened based on the minimum educational qualifications, age limit, and relevant work experience as specified in the original notification. Only candidates meeting all eligibility criteria will proceed to the next stages of the selection process. The revised list of Eligible and Not Eligible candidate is attached in Annexure I and Annexure II.
- II) **Selection Procedure:** Computer Based online screening for the post of Upper Division Clerk will be held consisting of two tiers examinations [(Tier -1: A Computer Based Test of MCQs and Tier-2: Computer Skill Test) (CST)] and Post Qualification Experience (PQE)

- a) **Computer Based Test (CBT):** CBT of MCQ type will be with a total of 100 questions as given below:

Sl. No.	Name of the post	Topic		Number of Questions	Marks	Remarks
1.	<u>UPPER DIVISION CLERK</u>	Section - A	English Language	20	20	Cumulative time of 90 mins. There shall be no section wise qualifying marks.
		Section - B	General Knowledge including Current Affairs	20	20	
		Section - C	General Intelligence and Reasoning	20	20	
		Section - D	Computer Aptitude	20	20	
		Section - E	Quantitative Aptitude	20	20	
Total				100	100*	

** The CBT carries negative marking; 1 mark shall be awarded for each correct answer and 0.25 marks shall be deducted for every incorrect answer. Questions from the subject matter will be of a level commensurate with the essential qualification.*

The minimum essential pass marks to be obtained by a candidate in a CBT for consideration in the merit list for the post of Upper Division Clerk is 50 Marks.



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

- b) **Computer Skill Test (CST):** CST for the post of Upper Division Clerk will be of qualifying nature as below:

Name of the Test	Typing Speed	Key Depression
Computer Typing Test	35 w.p.m. in English or 30 w.p.m. in Hindi	(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word)

- c) **Post Qualification Experience (PQE)** (Maximum 5 marks) - Up to 5 marks will be accorded to candidates who possess 'Post Qualification Experience' in any Government recognized or approved or registered organization. The marks for experience will be accorded as below:

Post Qualification Experience weightage table	
Relevant Experience	Marks
>1 and up to 2 years	1
>2 and < 4 years	2
>4 and < 6 years	3
>6 and < 8 years	4
>= 8 years	5

These marks (5%) will be added to weighted (95%) of CBT marks for CBT passed & CST qualified candidates.

IMPORTANT NOTE

- The CBT and Post Qualification Experience will carry a cumulative weightage of 100% and the computer skill test is qualifying in nature.
- The Candidates based on their performance in CBT shall be called for Computer Skill Test in 1:10 ratio (10 candidates for every vacancy in respective category)
- The Scores of candidates in CBT will be considered for the final merit list only if the candidate qualifies the computer skill test.
- The cut-off marks of the skill test will be decided by ICMR-NITM in relation to the number of vacancies.
- The CBT scores will be converted to 95% and up to a maximum of 5 marks will be accorded for Post Qualification Experience. The sum arrived will have a weightage of 100% and shall be the final scores, from which the final merit list shall be prepared



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

III) Syllabus: CBT syllabus for the post of Upper Division Clerk.

Topics	Syllabus
English language	Comprehension, One word substitution, Synonyms and Antonyms, Spelling error, spotting error in sentences, Grammar - Noun, Pronoun, Adjective, Verb, Preposition, Conjunction, Use of "A", "AN" and "THE", Idioms and Phrases.
General Knowledge including Current Affairs	Indian History, Indian Geography, Indian Economy, Indian Polity & Constitution, Science and Scientific Research, Awards, Sports, National and International Organizations/Institutions including ICMR, Current Affairs - India & World.
General Intelligence and Reasoning	Analogies - Symbolic/Number Analogy, Semantic Analogy, Figural Analogy, Similarities and differences, word building, relation concepts, visual memory, discrimination, observation, relationship concepts, Arithmetic number series, Semantic series, Number series. Coding and Decoding-small & Capital Letters/numbers coding, decoding and classification.
Computer Aptitude	Characteristics of Computer, Computer Organization including RAM, ROM, File System, Input Devices, Computer Software - Relationship between Hardware and Software, Operating System, MS-Office (exposure of Word, Excel/spread sheet, Power Point), Information Technology Act, Digital Signatures, Application of Information Technology in Government for E-Governance, Mobile/Smartphone's Information Kiosks.
Quantitative Aptitude (Maths)	Number System, Decimals, fractions, LCM, HCF, Ratio and Proportions, Percentage, Average, Profit and Loss, Simple & Compound Interest. Time and work, Time and distance, Mensuration (2D and 3 D), Algebra, Data interpretation, Table & Graphs etc.



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Annexure I

Revised List of Eligible Candidates for one post of UDC(OBC)

Sl No.	Application No	Name	Status
1	1	Sudha Yellappa Barker	Eligible
2	2	Arulazhagan K.	Eligible
3	4	Venodh Kumar D	Eligible
4	5	Arun Gurlhosur	Eligible
5	6	Eeranna Kuruva	Eligible
6	8	Snehal Ramakant Chavan	Eligible
7	9	Shalini S Parit	Eligible
8	10	Vigneshwaran K	Eligible
9	11	Avula Madhavi	Eligible
10	12	Ankit	Eligible
11	13	Rohith K	Eligible
12	14	Jiteesh S	Eligible
13	15	Indrajith S	Eligible
14	16	M. Naresh	Eligible
15	17	Irfan Paschapure	Eligible
16	18	Ashokkannan K	Eligible
17	19	Minakshi Dilip shirpurwar	Eligible
18	20	Devarajugattu Karthik Kumar	Eligible
19	21	Chakali Sreenivasulu	Eligible
20	22	Vaijayanti	Eligible
21	23	Poornima .H. Hombal	Eligible
22	24	Raveena Singh	Eligible
23	26	O P Himabindu	Eligible
24	27	Prashant Gondhali	Eligible
25	28	Avinash B	Eligible
26	29	J. Monisha Devi	Eligible
27	30	Sachin Kalasgond	Eligible
28	31	Santhoshi Kumari	Eligible
29	32	Neha Deepak Bhavani	Eligible
30	33	Mandlik Sujit Ramchandra	Eligible
31	35	Sangeeta Basagoudanavar	Eligible



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Sl No.	Application No	Name	Status
32	37	Deepa chandrashekhar Bhutali	Eligible
33	39	Silaparasetti Raviteja	Eligible
34	40	Sanjana R Manawade	Eligible
35	41	Shalini Yadav	Eligible
36	42	Shaik Janbasha	Eligible
37	45	Pagadala Sds Veerendra Nath	Eligible
38	46	G. Arihara Sudhan	Eligible
39	47	Rashmi Doraya	Eligible
40	48	Pooja J Patil	Eligible
41	49	Uma V Dhariyappanavar	Eligible
42	51	M. Sindhuja	Eligible
43	52	Asma K Bagawan	Eligible
44	53	Sudarshan Sunil Chivaate	Eligible
45	56	Saniya Afreen Gothe	Eligible
46	60	Shreya Sanjeev Hannikeri	Eligible
47	62	Baste Mital Balu	Eligible
48	63	Kartik Chandrakant Surapalli	Eligible
49	64	Punit Sadashiv Muttur	Eligible
50	66	Gunda Kumarswamy	Eligible
51	67	T. Naveen Kumar	Eligible
52	68	Ahmed Riyas Mubarak	Eligible
53	69	Nelapatla Sainath	Eligible
54	70	Megha M.	Eligible
55	72	Bhuvaneshwari Onkari	Eligible
56	73	Usha Shettar	Eligible
57	76	Venkatesh V	Eligible
58	77	Gughan N.	Eligible
59	78	Tanushree B.C	Eligible
60	80	Chigurla Sampath	Eligible
61	82	Abhishek Pal	Eligible
62	83	Hareesh P Utalenavar	Eligible



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Sl No.	Application No	Name	Status
63	88	Arasu Pandi M	Eligible
64	89	Laxmidevi C	Eligible
65	90	Yandra Bala Subrahmanyam	Eligible
66	91	Ettaboina Sravankumar	Eligible
67	92	Nitin Singh	Eligible
68	94	Snehal Karegar	Eligible
69	95	Somaling Navi	Eligible
70	97	Archana Kamkar	Eligible
71	98	Jeevalakshmi R	Eligible
72	100	Bhagyashree	Eligible
73	102	Yasin Tinwale	Eligible
74	104	Ajay T N	Eligible
75	105	Mageshwaran.S	Eligible
76	106	A .Anitha	Eligible
77	107	Sanjeev Navalagi	Eligible
78	108	Darshana Subhash Mayanche	Eligible
79	109	Mukta M	Eligible



Annexure II

Revised List of Not Eligible Candidates for one post of UDC(OBC)

Sl No.	Application No	Name	Status	Remarks
1	3	Jyothi M.B	Not Eligible	Degree Certificate not submitted
2	7	Pooja Kuwar Singh Rajput	Not Eligible	Post is reserved for OBC.
3	25	Mihir Harshavardhana Bihari	Not Eligible	Overage
4	34	Magesh B	Not Eligible	OBC NCL certificate not attached.
5	36	Steven Nitin Bara	Not Eligible	Post is reserved for OBC.
6	38	Shivanand	Not Eligible	Post is reserved for OBC.
7	43	Karishma Ramkrushna Vandre	Not Eligible	Post is reserved for OBC.
8	44	Vikas Namdev Patil	Not Eligible	Overage
9	50	Mamta	Not Eligible	OBC NCL certificate not attached.
10	54	A. Arun	Not Eligible	Degree Certificate not submitted
11	55	Neha Yadav	Not Eligible	Degree Certificate not submitted
12	57	Nilesh Arabagonda	Not Eligible	OBC NCL certificate not attached.
13	58	Aishwarya Santhosh Sutar	Not Eligible	OBC NCL certificate not attached.
14	59	Chakali Sharath Kumar	Not Eligible	Degree Certificate / marks card not submitted
15	61	Gajanan Patil	Not Eligible	Overage
16	71	B.S. Nupur Nuthan	Not Eligible	Degree Certificate not submitted
17	75	Prakash Basappa Kumbar	Not Eligible	Overage
18	79	Monica D	Not Eligible	Degree Certificate not submitted
19	81	Chetana Bhajantri	Not Eligible	Post is reserved for OBC.
20	84	Draxayani Rasalkar	Not Eligible	Degree Certificate not submitted
21	85	Annapurna P. Kullolli	Not Eligible	Overage
22	86	Prashant N Payannavar	Not Eligible	Overage



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NITM
NATIONAL INSTITUTE OF
TRADITIONAL MEDICINE

आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

Sl No.	Application No	Name	Status	Remarks
23	87	Daya Subhash Mayannache	Not Eligible	OBC NCL certificate not attached.
24	93	Chakali Nagaraj	Not Eligible	Overage
25	96	Suchet Boragalli	Not Eligible	OBC NCL certificate not attached.
26	99	Bheemappa Gennur	Not Eligible	Post is reserved for OBC.
27	101	Chaitana Mahesh Bammanwadi	Not Eligible	Degree Certificate / marks card not submitted
28	103	Bhagyashri Suresh Patil	Not Eligible	OBC NCL certificate not attached.

Duplicate Application for one post of UDC(OBC)

Sl No.	Application No	Name	Status
1	65	Uma V Dhariyappanavar	Duplicate Application
2	74	Uma V Dhariyappanavar	Duplicate Application