



आई सी एम आर – राष्ट्रीय पारम्परिक
चिकित्साविज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Traditional Medicine
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

NOTICE INVITING TENDER (NIT)

Notice Inviting Tender No.	ICMR/NITM/2025-26/Qrts/218256
Name of Work	Engagement of Licensed Electrical Contractor (LEC) for Provision of Separate New Domestic Electricity Connections from HESCOM for Residential Staff Quarters, Guest House, and Street Light at ICMR–NITM, Belagavi.
Estimated Cost	₹ 3,67,000.00
Bid Security	₹ 18350.00 (5.0 % of the Tendered Value)
Security Deposit	3.0 % of the contract Value
Time Allowed	6 months
Date of Start of Bid Submission	03.10.2025 at 03.00 PM
Last Date & Time for Submission of Bids	24.10.2025 at 03.00 PM
Date & Time of Opening of Technical Bids	27.10.2025 at 03.00 PM
Date & Time of Opening of Financial Bids	Will be intimated to technically qualified Bidders in due course of time.

Sd/-
Administrative Officer
For Director



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INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE:

1. INTRODUCTION

Indian Council of Medical Research - National Institute of Traditional Medicine (ICMR-NITM), Belagavi, invites sealed bids from eligible and qualified Licensed Electrical Contractors (LECs) for the provision of new domestic electricity connections from Hubli Electricity Supply Company Limited (HESCOM) for residential staff quarters, guest house, and street light at ICMR-NITM, Belagavi, as per the terms and conditions set forth in this Notice Inviting Tender (NIT). The work shall be executed in accordance with Clause 4.0 of the Karnataka Electricity Regulatory Commission (KERC) regulations.



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2. SCOPE OF WORK:

2.1. Provision of separate new domestic electricity connections from HESCOM is required for the following blocks/units:

Block / Building	No. of Quarters	Quarter Nos.
TYPE-I	4	GF-01, GF-02, GF-03, GF-04
TYPE-II	4	GF-01, GF-02, GF-03, GF-04
TYPE-III	8	GF-01 to FF-04
TYPE-IV (A)	8	GF-01 to FF-04
TYPE-IV (B)	8	GF-01 to FF-04
TYPE-V (A)	4	GF-01, GF-02, FF-01, FF-02
TYPE-V (B)	2	GF-01, GF-02
TYPE-VI	1	GF-01
Guest House	1	—
Street Light	1	—

2.2. **Total Connections: 41 Nos. (39 residential + 1 guest house + 1 street light).**

2.3. The selected Licensed Electrical Contractor shall:

2.3.1. Liaison with HESCOM for all applications, registrations, documentation, inspections, and approvals for new electricity connections.



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- 2.3.2. Arrange and deposit all statutory fees and charges with HESCOM on behalf of ICMR–NITM as per the approved BOQ (Registration, Load Deposit, Meter cost, Agreement Bond, Name change charges, etc.).
- 2.3.3. Supply and install energy meters as per requirement:
- 33 Nos. Single Phase (3 KW)
 - 8 Nos. Three Phase (4 KW)
- 2.3.4. Provide and install service cables from the HESCOM supply point to each designated quarter/guest house/street light, with all necessary accessories.
- 2.3.5. Ensure installation conforms to KERC Clause 4.0, HESCOM norms, and IS standards.
- 2.3.6. Execute HESCOM Agreement Bonds for each new connection.
- 2.3.7. Facilitate name change in HESCOM records for existing connections (R.R No: HTS-132) in the name of Director, ICMR–NITM, Belagavi.
- 2.3.8. Carry out testing and commissioning of each connection in the presence of HESCOM officials.
- 2.3.9. Submit completion certificates, test reports, and updated connection records to ICMR–NITM after energization.
- 2.3.10. **BILL OF QUANTITIES (BOQ)**

Sl. No.	Particulars	Qty
1	Registration Fees	41
2	Deposit Charges (3 KW)	32
3	Deposit Charges (4 KW)	8
4	Deposit for Street Light (3 KW)	1
5	Single Phase Meter	33
6	Three Phase Meter	8
7	Liaisoning Charges & Contractor Fees	41
8	HESCOM Agreement Bond Charges	41
9	Charges for Name Change in HESCOM Records	—
	Total Estimated Cost	



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3. ELIGIBILITY CRITERIA

Bidders must meet the following criteria to qualify:

- 3.1. Valid Licensed Electrical Contractor (LEC) certification issued by the appropriate authority in Karnataka.
- 3.2. Minimum 5 years of experience in executing similar electrical connection projects with HESCOM or other electricity distribution companies.
- 3.3. Financial turnover of at least INR 5 lakhs per annum in the last 3 financial years.



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4. TERMS AND CONDITIONS

4.1. General Conditions

- 4.1.1. The bidder shall bear all costs related to the preparation and submission of the bid. Under no circumstances shall ICMR-NITM be held responsible or liable for such costs, irrespective of the outcome of the tendering process.
- 4.1.2. ICMR-NITM reserves the absolute right to accept or reject any or all bids, or to cancel/annul the tender process at any stage without assigning any reason and without incurring any liability to the affected bidder(s).
- 4.1.3. The bid shall remain valid for a period of 180 (one hundred eighty) days from the last date of submission. Bids with a shorter validity period are liable to be summarily rejected.
- 4.1.4. No deviations, conditions, or counter-conditions shall be entertained. Conditional bids are liable for outright rejection.
- 4.1.5. The bidder shall not be blacklisted or debarred by any Central/State Government Department, Public Sector Undertaking (PSU), or Electricity Distribution Company in India. A duly notarized affidavit confirming the same shall be submitted along with the bid.
- 4.1.6. Sub-contracting, sub-letting, or assigning of the contract, in whole or part, is strictly prohibited.

4.2. Performance Security

- 4.2.1. The successful bidder shall furnish a Performance Bank Guarantee (PBG) for an amount equivalent to 3% of the total contract value, valid for the entire contract period plus an additional two (2) months. The PBG shall be submitted within 15 days from the date of issue of the contract/work order.

4.3. Bid Security (Earnest Money Deposit – EMD)

- 4.3.1. The bidder shall furnish a Bid Security (Earnest Money Deposit) equivalent to 5% of the tendered value, in the form of a Demand Draft / Banker's Cheque/ Bank Guarantee from any scheduled commercial bank in favour of *Director, ICMR-NITM, Belagavi*, payable at Belagavi.



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- 4.3.2. The Bid Security shall remain valid for a period of 45 (forty-five) days beyond the validity of the bid.
- 4.3.3. Bids not accompanied with the prescribed Bid Security shall be summarily rejected as non-responsive.
- 4.3.4. The Bid Security of unsuccessful bidders shall be returned without interest after finalization of the tender.
- 4.3.5. The Bid Security of the successful bidder shall be returned upon submission of the Performance Security as stipulated under Clause 4.2
- 4.3.6. The Bid Security shall be liable to forfeiture in the following cases:
 - 4.3.6.1. If the bidder withdraws or modifies the bid during the bid validity period
 - 4.3.6.2. If the bidder, having been declared successful, fails to furnish the Performance Security or fails to execute the contract/order within the stipulated time.
- 4.3.7. **Exemption for MSEs:** Micro and Small Enterprises (MSEs) registered with appropriate authorities shall be exempted from payment of Bid Security (EMD) as per Government of India guidelines, subject to submission of valid supporting documents.

4.4. Scope, Compliance and Execution

- 4.4.1. The entire scope of work, including liaisoning, supply, installation, testing, and commissioning, shall be completed within 180 (One hundred and eighty days) from the date of issue of the work order.
- 4.4.2. All works shall strictly adhere to Clause 4.0 of the Karnataka Electricity Regulatory Commission (KERC) Regulations, Hubli Electricity Supply Company (HESCOM) norms, the Indian Electricity Rules, and relevant Indian Standards (IS).
- 4.4.3. The contractor shall be responsible for obtaining all statutory clearances, approvals, inspections, and certifications from HESCOM or any other authority, as applicable.
- 4.4.4. All materials supplied (including meters, cables, etc.) shall be brand new, of approved make, and accompanied by manufacturer's test certificates. Any sub-standard or defective material shall be rejected, and replacement shall be made by the contractor at no additional cost to ICMR-NITM.
- 4.4.5. The contractor shall ensure full compliance with electrical safety standards, including proper earthing, insulation, and protective measures, and shall bear full responsibility for any accident, injury, or damage occurring during execution.



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4.5. Payment Terms

- 4.5.1. Payment shall be released within 30 (thirty) days of submission of verified bills and supporting documents, subject to satisfactory completion of work, receipt of all necessary permissions, and certification by the Engineer at ICMR-NITM.
- 4.5.2. All statutory deductions, including but not limited to TDS, GST, and other applicable taxes/levies, shall be effected at source.
- 4.5.3. No interest shall be payable on delayed payments.
- 4.5.4. Statutory charges, fees, and deposits paid to HESCOM on behalf of ICMR-NITM shall be reimbursed at actuals, subject to submission of original receipts.

4.6. Warranties, Insurance, and Maintenance

- 4.6.1. The contractor must provide a warranty of at least 2 years on all supplied materials and workmanship from the date of commissioning. Defective items must be replaced free of cost within 15 days.
- 4.6.2. The contractor shall arrange comprehensive insurance covering transit, storage, installation, third-party liability, and workmen's compensation, valid until handover. Proof of insurance must be submitted before commencing work.
- 4.6.3. Post-commissioning, the contractor shall provide 6 months of free maintenance, including quarterly inspections and immediate rectification of issues.

4.7. Penalties and Liquidated Damages

- 4.7.1. For delays in completion attributable to the contractor, liquidated damages of 0.5% of the contract value per week (or part thereof) will be levied, up to a maximum of 10% the contract value.
- 4.7.2. Non-compliance with quality standards, safety norms, or HESCOM requirements may lead to penalties, including withholding of payments, encashment of PBG, blacklisting for 5 years from ICMR/Government tenders, and legal action.
- 4.7.3. If the contractor abandons the work or fails to rectify defects, ICMR-NITM may terminate the contract and engage another agency at the contractor's risk and cost.

4.8. Force Majeure

- 4.8.1. Neither party shall be liable for delays or failures due to force majeure events (e.g., natural disasters, wars, strikes, government orders), provided written notice is given within 7 days. If force majeure persists beyond 60 days, ICMR-NITM may terminate the contract without liability.



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4.9. Dispute Resolution

- 4.9.1. Any disputes arising from the contract shall first be resolved amicably through mutual discussions. If unresolved, they shall be referred to arbitration under the Arbitration and Conciliation Act, 1996, with the venue at Belagavi, Karnataka.
- 4.9.2. Courts in Belagavi shall have exclusive jurisdiction.

4.10. Anti-Corruption and Compliance

- 4.10.1. The bidder must comply with all anti-corruption laws and guidelines. Any evidence of fraud, collusion, or coercive practices will lead to rejection of the bid, forfeiture of PBG, and debarment.
- 4.10.2. The contract is governed by the laws of India. The bidder must adhere to labor laws, environmental regulations, and safety standards during execution.
- 4.10.3. ICMRNITM promotes MSME participation; eligible MSMEs may claim exemptions on tender fee and EMD as per Government of India guidelines.



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5. SUBMISSION INSTRUCTIONS

- 5.1. This tender follows a two-packet bid system: Technical Bid and Financial Bid. Both bids must be submitted in separate sealed envelopes, clearly marked as 'Technical Bid for Engagement of LEC for New Electricity Connections - Tender No: ICMR/NITM/2025-26/Qrts/218256' and 'Financial Bid for Engagement of LEC for New Electricity Connections - Tender No: ICMR/NITM/2025-26/Qrts/218256'.
- 5.2. Format for technical bid is given in Annexure II & format for financial bid is given in Annexure III
- 5.3. Both the Technical Bid and Financial Bid envelopes must be placed in a single outer envelope marked 'Tender for Engagement of LEC for New Electricity Connections - Tender No: ICMR/NITM/2025-26/Qrts/218256'.
- 5.4. The sealed outer envelope must be deposited in the Tender Box located at the following address in offline mode only

ICMR-National Institute of Traditional Medicine (NITM)
Nehru Nagar, National Highway No. 4
Belagavi- 590010 (Karnataka), India
Email ID: stores.nitm@icmr.gov.in
Tel No.: 0831-2439213
- 5.5. The Financial Bid envelope must contain the Bill of Quantities (BOQ) with rates and total amounts filled by the bidder. The BOQ format is provided in the tender documents.
- 5.6. All documents must be submitted on or before 3:00 PM on October 24, 2025. Late submissions will not be accepted.
- 5.7. Technical Bids will be opened first, and only bidders meeting the eligibility criteria will have their Financial Bids opened.
- 5.8. Bidders found technically disqualified during the evaluation will be notified via email and website and given 2 days from the date of notification to submit any shortfall documents. Failure to submit the required documents within this period will result in rejection of the bid



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Annexure-I

Bidder Information Form

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted, and no substitutions shall be accepted. This should be done on the letterhead of the firm.]

Date: [insert date (as day, month, and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

01.	Bidder's Legal Name -
02.	In case of JV, legal name of each party:
03.	Bidder's actual or intended Country of Registration:
04.	Bidder's Year of Registration:
05.	Bidder's Legal Address in Country of Registration:
06.	Bidder's authorized representative information Name: Address: Telephone/Mobile numbers: Email Address:
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder _____

Name _____

Business Address _____

Mobile Number _____



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Annexure II

TECHNICAL BID

The Technical Bid must include the following documents compiled with all pages numbered, along with a duly filled checklist:

Check List: Bidders must submit the following checklist, duly filled, indicating whether each document is included and referencing the corresponding page numbers in the bid.

Check List: Duly filled check list to be submitted.

(Following documents to be provided in a pdf and all page of the bid should be numbered)			
Sno	Content	Submitted (Yes/No)	Supporting Page Number of bid
1.	Index / Table of Contents		
2.	Organization Registration (MSME/GST/Establishment Registration Certificate)		
3.	Valid Licensed Electrical Contractor (LEC) certification issued by the appropriate authority in Karnataka		
4.	Scope of work – signed & stamped on letterhead		
5	In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption		
6	Copy of MSME certificate (if applicable)		
7	Copy of GST registration certificate		
8	Startup certificate (If applicable)		
9	Financial statements with net profit, duly audited / certified by Chartered Accountant (CA) of the last three financial years		
10	PAN card copy		
11	Bidder Information form – Annexure I		
12.	Tender acceptance letter – Annexure IV		
13	Certificate of non blacklisted		
14	Signed & sealed tender document		

[Bidders Name and Signature]
[Date]



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Annexure III

FINANCIAL BID

Tender No: ICMR/NITM/2025-26/Qrts/218256

Engagement of Licensed Electrical Contractor (LEC) for Provision of Separate New Domestic Electricity Connections from HESCOM for Residential Staff Quarters, Guest House, and Street Light at ICMR–NITM, Belagavi.

Bill of Quantities (BOQ)

Sl. No.	Particulars	Rate (INR)	Qty	Total Amount (INR)
1	Registration Fees		41	
2	Deposit Charges (3 KW)		32	
3	Deposit Charges (4 KW)		8	
4	Deposit for Street Light (3 KW)		1	
5	Single Phase Meter		33	
6	Three Phase Meter		8	
7	Liaisoning Charges & Contractor Fees		41	
8	HESCOM Agreement Bond Charges		41	
Total Estimated Cost (INR)				

Instructions for Financial Bid

1. Bidders must fill in the "Rate (INR)" and "Total Amount (INR)" columns for each item. Total Amount = Rate × Quantity.
2. Rates quoted shall be inclusive of all applicable taxes, duties, and charges unless otherwise specified.
3. The Total Estimated Cost shall be the sum of all Total Amounts for Sl. No. 1 to 8.
4. The Financial Bid must be submitted in a sealed envelope marked "Financial Bid for Engagement of LEC for New Electricity Connections - Tender No: **ICMR/NITM/2025-26/Qrts/218256**
5. Any corrections or overwriting in the BOQ must be initialed by the authorized signatory.

[Bidders Name and Signature]
[Date]



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Annexure IV

TENDER ACCEPTANCE LETTER

(To be given on company Letter Head)

To
Director
ICMR-National Institute of Traditional Medicine Nehru
Nagar, Belagavi – 590 010.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No. _____ at ICMR-NITM, Belagavi – Reg.

Dear Sir

1. I/We have downloaded/obtained the tender document(s) for the above-mentioned from the ICMR Website
2. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents (including all documents like annexures) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum (s) issued from time to time by your department/organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum (s) in its totality/entirely.
5. I/We do hereby declare that our firm has not been blacklisted/debarred by any Govt. Department/Public Sector undertaking in last 3 years.
6. I/We certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights.

Yours faithfully

(Signature of the Bidder, with Office Seal)